

**Oyster River Cooperative School District
REGULAR MEETING**

December 19, 2018

OR High School - Library

7:00 PM

o. CALL TO ORDER (7:00 PM)

- I.** 6:30 – 7:00 PM **MANIFEST REVIEW AT EACH SCHOOL BOARD MEETING.**
7:00 – 7:45 PM – **Joint meeting with Barrington School District School Board**
7:45 PM - **Begin Regular Board Meeting**

II. APPROVAL OF AGENDA

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

- Motion to approve 12/5/18 regular and nonpublic meeting minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

- A. District**
B. Board

VI. DISTRICT REPORTS

- A. Assistant Superintendent/Curriculum & Instruction Report(s)**
B. Superintendent's Report
- World Language Committee
 - Strategic Plan Update
 - Interfaith Group Meeting
- C. Business Administrator**
- Budget Update FY19
 - Default Budget
 - Capital Plan Update
- D. Student Senate Report**
E. Other: Friends Forever International – Celeste Best, Lisa Szymanski

VII. DISCUSSION ITEM

- Draft 2019-20 School Calendar – 2nd Review
- Strategic Plan
- ORESPA Negotiations

VIII. ACTIONS

- A. Superintendent Actions**
B. Board Action Item
- Motion to approve 2019-20 School calendar.
 - Motion to approve an ORESPA contract.
 - Motion to approve ORMS Maternity Leave of Absence from 04/29/19 to 09/30/19.
 - Motion to approve MS/HS List of spring coaches and volunteers.
 - Motion to approve List of Policies for first read: IJ -Instructional Resources, JICL – Student Computer and Internet Use

IX. SCHOOL BOARD COMMITTEE UPDATES

- A. Manifest Reviewed and Approved by Manifest Subcommittee.**

X. PUBLIC COMMENTS

XI. CLOSING ACTIONS

- A. Future meeting dates:** 01/02/19 – Regular Board Meeting – ORHS – Library 7:00 PM
01/07/19 - Superintendent w/Durham Town Council Budget Update – 7:00 PM
01/08/19 - Public Budget Hearing – ORHS – Auditorium
01/14/19 – Superintendent w/Lee Town Selectman Budget Update – 6:30 PM
02/04/19 – Superintendent w/Madbury Town Selectman Budget Update – 7:00 PM
02/05/19 – Deliberative Session – ORHS Auditorium – 7:00 PM

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {if needed}

NON-MEETING SESSION: RSA 91-A:2 I {if needed}

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,
Superintendent

If you require special communication aids, please notify us 48 hours in advance.

Oyster River Cooperative School District
SAU #5

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Brian Cisneros	Term on Board: 2018 –2021
• Thomas Newkirk	Term on Board: 2016 - 2019
• Kenneth Rotner	Term on Board: 2016 - 2019
• Denise Day	Term on Board: 2017 - 2020
• Michael Williams	Term on Board: 2017 - 2020
• Allan Howland	Term on Board: 2018 - 2021
• Daniel Klein	Term on Board: 2018 - 2021

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District
Regular Meeting**

December 5, 2018 Mast Way Elementary School

DRAFT

SCHOOL BOARD: Denise Day, Brian Cisneros, Tom Newkirk, Dan Klein,
Michael Williams, Kenny Rotner and Al Howland
Student Representative: Patty Anderson

ADMINISTRATORS: Todd Allen, Sue Caswell, Jay Richard, Suzanne Filippone,
David Goldsmith, Catherine Plourde, Carrie Vaich

There were thirty-two members of the public present.

I. CALL TO ORDER: By Tom Newkirk at 7:00 p.m. Pam Felber, Music Teacher at Mast Way, thanked everyone for supporting this addition and the music room. The chorus sang the Mast Way School Song.

Commissioner of Education, Frank Edelblut, and Deputy Commission of Education, Christine Brennan, were present to cut the ribbon of the Mast Way School addition. Carrie Vaich, Principal of Mast Way, thanked everyone for all their support of this project.

II. APPROVAL OF AGENDA

Agenda Revision:

Brian Cisneros moved to add a second non-meeting related to ORESPA negotiations, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

III. PUBLIC COMMENTS

Stephanie Johnson from Lee spoke about the expansion of Foreign Language Program down to kindergarten. She feels that it is important for Oyster River and it is worth investing in for our students.

Meredith O'Shea, a resident of the District, supports a K-12 World Language Program in the Strategic Plan and to implement world language instruction at the fifth-grade level.

Rebecca Kell, a District resident, would like the hiring of one more World Language Program Teacher.

Heather Tomlinson would like to see a continuity of foreign language programs in the schools by extending it to fifth grade and lower grades.

Sara Janjigian Trifiro is in support of expanding the World Language Program in the District.

Cecile Gunn Desmond is the Volunteer Coordinator for the after school Chinese program. They are up in enrollment of 31% over last year and would like to see this program expanded.

Anita Mather of Durham is the Registration Coordinator of the Chinese Program and would like to see the program expand into K-12.

Kate Widell has two kids at Moharimet and advocated for World Language instruction for a K-12 Program.

Kate Zimmar, 2nd grade teacher at Mast Way, feels that using the early elementary time to introduce other cultures and languages is essential in the District.

Lili Desmond, a student, has been part of the Chinese program. Thinks that it would benefit to have it expanded in the schools.

Camrann Lockwood, a student, takes the Chinese Program and wants to see it grown in the schools.

Kristin Labeno believes that languages teach us culture and she feels that they must learn other languages from a very early age.

IV. APPROVAL OF MINUTES

Motion to approve 11/14/18 regular meeting minutes:

Revisions:

Page 4 VII replace “they” with “the Board”

Last paragraph on Page 4 replace “position” with “positions”

Brian Cisneros moved to approve the November 14th minutes with the above revisions, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS:

A. District:

David Goldsmith, Principal of Moharimet, reported that they are focused on computer coding. The Tech Integrators have organized “coding and cocoa events.” These events occurred before school and had almost 50% participation. He also added that all the third graders will be going through an Ellis Island simulation.

B. Board:

Brian Cisneros attended the Mental Health presentation and complemented everyone for putting this on. It was very enlightening and powerful.

Denise Day attended the play “A Streetcar Named Desire” and it was amazing.

Tom Newkirk discussed the list of NHSBA resolutions. The NHSBA recommended against their resolution on safety with guns. He added that there are several resolutions on the table and they will be discussing them at a future meeting.

VI. DISTRICT REPORTS:

A. Assistant Superintendent/Curriculum and Instruction Reports:

Todd Allen reported that they met last month with the new Director of the Confucius Institute. One of the reasons that this program is so successful is because of the community members helping to make it happen. There is a request for a fifth-grade world language program teacher in the budget. There is a goal in the draft strategic plan that the Board will be seeing at the next Board meeting of the K-12 World Language Program. One of the areas that they struggle with is how to find time in the day to make this wonderful endeavor happen.

Al Howland finds that the largest stumbling block to the addition of the fifth grade World Language Program is the master schedule. He would like to see the redevelopment of the Master Schedule to see how the program fits in there that is coherent. Tom Newkirk would like to see how other school Districts are accomplishing this. Todd Allen said that 25% of public schools have an elementary world language element to them. Kenny Rotner asked if the funding was there for the fifth-grade position. Todd Allen said that they would create a

solution to make it work. The K-4 models are very different than the secondary models. There is a lot of cultural exposure and not an everyday meeting.

B. Superintendent's Reports:

Superintendent Morse commended Alana Irving, who was named 2019 All Eastern Honors Treble Chorus, went to Washington, DC. Carrie Vaich attended the Blue-Ribbon School Awards in Washington, DC.

Superintendent Morse noted that the Mental Health workshop was student driven and was very well done. There were about 100 people in attendance.

C. Business Administrator: None

D. Student Senate:

Student Representative, Patty Andersen, reported that Winter Sports have started. Senator Hussan came and talked about the need for programming. Last night was college information night. December 18th is the Holiday Concert at 7:00 p.m.

E. Other: Long Range Planning Committee Enrollment Report:

Lisa Allison presented the Board with the Long Range Planning Committee Report. She thanked Michael Goldberg for his 20 plus years of service on this Committee.

Summary of LRPC Goals:

Provide the school Board with enrollment projections for each of the next ten years.

Make every effort to provide projections for the following school year in the fall when they can be used in the budgeting process.

Continually improve and refine the model used to make enrollment projections.

Decline in Enrollment largely offset by high school tuition students:
Peak enrollment was 2393 in 2000.
2018-19 enrollment is 2162.
Decline over 18 years was 231.

Projected 2028-29 with Barrington tuition students 2,056 (1,856 plus 200 tuition).

Methodology:

First Grade:

Historical births and enrollment trends are used to project the number of students using linear regression.

Grades 2-12:

Grade Progression Ratios are used to forecast the number of students.

First Grade Methodology:

Linear Regression Model coefficients updated annually.

Primary independent variable is births 6 years prior.

Some autocorrelation components.

Looking at other independent variables:

Employment

Real Estate transactions

Kindergarten Methodology:

Forecasting methodology is transitional because there are not enough years of full day kindergarten to use as basis of prediction.

First Grade forecasts are the starting point.

Grade Progression Ratios are used to estimate kindergarten enrollment based on forecast for the following year's first grade.

Projections for Grades 2-12:

Calculate GPR's for each grade and year.

Find the five-year average GPR by grade.

Apply average GPRs to actual and predicted enrollments to predict enrollments into the future.

Takes into account the net migration over time and by grade.

Enrollment Projections Summary:

2018-19	2,162
2019-20	2,175
2020-21	2,159
2021-22	2,153
2022-23	2,140

2023-24	2,125
2024-25	2,118
2025-26	2,094
2026-27	2,083
2027-28	2,068
2028-29	2,054

Elementary School Projections

2017-18	695
2018-19	679
2021-22	666
2022-23	648
2023-24	629
2024-25	614
2025-26	634
2026-27	642
2027-28	643
2028-29	644

Middle School Projections:

2018	669
2019	668
2020	677
2021	672
2022	675
2023	642
2024	625
2025	598
2026	584
2027	601
2028	604

High School Enrollment by District – Does include Barrington Students

2018	812
2019	842
2020	834

2021	852
2022	852
2023	851
2024	860
2025	855
2026	857
2027	824
2028	808

Summary:

The total ORCSD enrollment is projected to remain in the 2,100 range for the entire projection. Enrollment declines by 106 students, from 2162 this year to 2,056 projected in 2028-29.

The Board thanked Lisa and the Committee for all the hard work they do on these projections.

VII. DISCUSSION ITEMS:

Town of Lee Request to Use Mast Way for the November Elections: The Town of Lee sent a letter to Superintendent Morse asking if they could use Mast Way as a polling station for the November elections beginning next year. He is recommending that the Board approves this. He also added that we have been consistent in having professional development days for the teachers.

Denise Day moved to approve the request from the Town of Lee to use Mast Way as a polling station for the November elections, 2nd by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.

Request for Board Chair to Write Articles on Board Actions: Tom Newkirk would like to come back to the Board with ideas on summarizing issues/writing articles on Board actions to be released.

2019-20 Board Budget Questions:

Sue Caswell reviewed the draft overall proposed budget increases and answered questions from the Board. The new proposed increase is 3.70% over the previous proposal of 3.86.

Draft 2019-20 School Calendar:

Denise Day asked why there are three work shop days at the beginning of the school year. Todd Allen replied that at the beginning of the school year they are finding that there are many things that need to get done. They moved the May work shop day to the beginning of the year. They are considering not allowing homework on various holy days. It's a worthwhile endeavor and would like to continue this conversation to see how we can be respectful of all religions on this calendar. Superintendent Morse reported that the area superintendents met and discussed different ways to improve the calendar. There are forty kids that are involved in vocational education and our calendar needs to be similar to the other towns calendar schedule.

VIII. ACTIONS:

A. Superintendent Action: None

B. Board Action Items:

Motion to approve ORHS request for 2019-2020 unpaid leave of absence from 8/26/19 – 11/29/19:

Denise Day moved to approve ORHS request for 2019-2020 unpaid leave of absence from 8/26/19 – 11/29/19, 2nd by Al Howland. Motion passed 7-0 with the Student Representative voting in the affirmative.

Middle and High School List of Volunteers/Coaches:

Denise Day moved to approve the below slate of Middle School/High School Volunteers and Coaches, 2nd by Dan Klein. Motion passed 7-0 with the Student Representative voting in the affirmative.

Volunteer Positions:

Paul Franz	Martial Arts Club
Paul Bamford	Boys Basketball
Craig Randall	Boys Hockey
Mike Regan	Ski Team
Scott Reid	Ski Team
Kristen Wilson	Ski Team
Emily Meyer	Girls Basketball
D Ellis Mueller	Boys Hockey
Scott Barton	Girls Hockey
Ashley Wood	Swimming
Tom Wraight	Swimming

Paid Positions:

Peter Harwood	Boys Varsity Ice Hockey	\$5,241
Jamie Long	Girls Varsity Ice Hockey	\$5,391
Scott McGrath	Girls Indoor Track	\$3,630
Nick Ricciardi	Boys Indoor Track	\$4,005
William Reeves	Swimming	\$3,602
Rebecca Finnigan	Diving	\$2,097
Laura Fant	Girls Asst. Swimming	\$2,397
Lorne Lucas	Boys Varsity Basketball	\$5,316
Zach Lewis	Boys JV Basketball	\$3,405
Nicole Casimiro	Girls Varsity Basketball	\$5,241
Erin Mullenix	Girls JV Basketball	\$3,407
Devin Sawtelle	Boys Reserve Basketball	\$2,602
Sunny Sadana	Boys 7 th Grade Basketball	\$2,092
David Geschwendt	Girls 7 th Grade Basketball	\$2,092
Jason Duff	Boys 8 th Grade Basketball	\$2,092
Nate Grove	Girls 8 th Grade Basketball	\$2,092

Motion to approve List of Policies for Second Read/Adoption:

Al Howland moved to approve the list of policies for second read/adoption, 2nd by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.

Policy JLF - Reporting Child Abuse or Neglect

Policy IKFC - Alternative Diploma for Students with Cognitive Disabilities

Policy ILD - Non-Education/Non-Academic Questionnaires, Surveys and Research

IX. SCHOOL BOARD COMMITTEE UPDATES:

Kenny Rotner reported that Sabbatical Committee worked to collaboratively review the guidelines and rubric. The applications will come in January 15th

Manifest Reviewed and Approved by Manifest Subcommittee:

Payroll Manifest: #11: \$1,069,389.41

Vendor Manifest: #13: \$850,671.20

X. PUBLIC COMMENTS: None

XI. CLOSING ACTIONS:

A. Future Meeting Dates:

12/19/18	Regular Board Meeting – ORHS 7:00 p.m.
01/02/19	Regular Board Meeting – ORHS 7:00 p.m.
01/07/19	Durham Town Council Budget Update – 7:00 PM
01/08/19	Public Budget Hearing – ORHS - Auditorium

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (a)

- Superintendent Self-Evaluation

NON-MEETING SESSION RSA 91A:2 (a)

- Strategy or negotiations with respect to collective bargaining.

Denise Day moved to temporarily adjourn the meeting to discuss negotiation strategy, 2nd by Michael Williams at 9:55 p.m. Motion passed 7-0.

The Board returned to public session at 10:07 PM.

Kenny Rotner moved to enter into nonpublic session at 10:08 p.m. in accordance with RSA 91-A:3 II (a) Superintendent Self-Evaluation, seconded by Daniel Klein. Upon roll call vote, the motion passed 7-0.

Respectfully yours,
Laura Grasso Dobson
Recording Secretary

Oyster River Cooperative School Board

December 5, 2018 ORHS C-120

NON-PUBLIC MEETING
MINUTES

Kenny Rotner moved to enter into nonpublic session at 10:08 p.m. in accordance with RSA 91-A:3 II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted, 2nd by Daniel Klein. Upon roll call vote, the motion passed 7-0.

School Board Attendees:

Tom Newkirk
Denise Day
Michael Williams
Dan Klein
Kenny Rotner
Brian Cisneros
Allan Howland

Administrators Present:

Superintendent Morse

The School Board met to review the Superintendent's Self Evaluation.

The School Board returned to public session at 10:20 pm.

Allan Howland made a motion to adjourn at 10:21 p.m., 2nd by Brian Cisneros. The motion passed 7-0.

Respectfully Submitted,
Denise Day
School Board Vice-Chair

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

FISCAL YEAR 2017-18

FINANCIAL STATUS AS OF:

12/14/2018

	Budgeted	Expended	Encumbrances	Amount Remaining	Percentage Spent
	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018
SALARIES:					
Administrator	1,479,199	681,060	794,629	3,510	100%
Teacher	16,287,558	5,017,883	10,899,004	370,671	98%
Para	2,175,446	814,184	1,267,836	93,426	96%
Tutor	220,677	80,172	133,580	6,925	97%
Custodian	785,237	348,473	401,968	34,796	96%
Secretary	382,576	179,796	241,134	(38,354)	110%
District Hourly	755,296	357,401	400,436	(2,541)	100%
Maintenance	196,754	100,051	93,370	3,333	98%
Drivers	805,718	252,158	353,091	200,469	75%
Misc & Summer	179,500	78,692	39,595	61,213	66%
Subs - Professional	358,580	67,554	51,988	239,038	33%
Subs - Para	35,300	11,760	0	23,540	33%
Subs - Secretary	6,700	1,796	0	4,904	27%
O/T	25,500	2,189	0	23,311	9%
Med & Dent Payback	474,087	144,340	260,255	69,492	85%
TOTAL SALARIES	24,168,128	8,137,509	14,936,886	1,093,733	95.5%
BENEFITS:					
Health Ins	5,242,759	1,515,094	3,851,863	(124,198)	102%
Dental Ins	144,579	41,552	104,757	(1,730)	101%
Life Ins	61,226	18,309	46,277	(3,360)	105%
LTD Ins	64,475	15,078	38,655	10,742	83%
FICA	1,838,023	597,935	1,141,875	98,213	95%
Retirement - Non Professional	336,399	153,112	182,646	641	100%
Retirement - Professional	2,941,787	927,207	1,962,745	51,835	98%
Annuity	128,134	39,916	93,271	(5,053)	104%
Tuition Reimb	5,000	1,335	0	3,665	
Unemployment Comp	15,000	124	0	14,876	1%
Workers Com	153,108	153,108	0	0	100%
TOTAL BENEFITS	10,930,490	3,462,770	7,422,089	45,631	99.6%
ALL OTHER OPERATING EXPENSES:					
Mast Way	257,563	116,981	9,545	131,037	49%
Moharimet	177,675	90,210	8,182	79,283	55%
Middle School	362,001	195,675	51,100	115,226	68%
High School	690,687	327,912	63,130	299,645	57%
District	1,973,842	1,721,890	0	251,952	87%
Transportation	495,530	273,434	18,310	203,786	59%
Technology	690,778	545,072	2,525	143,181	79%
Facilities	3,010,495	2,007,062	340,925	662,508	78%
SPED	1,560,831	738,197	812,374	10,260	99%
TOTAL OPERATING	9,219,402	6,016,433	1,306,091	1,896,878	79.4%
GRAND TOTAL	44,318,020	17,616,712	23,665,066	3,036,242	93.1%

Comment Section:

\$247k from teacher position



**Default Budget of the Regional School
Oyster River**

For the period beginning July 1, 2019 and ending June 30, 2020

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<p>DRAFT</p>		
<p>THIS IS A DRAFT REPORT FOR REVIEW PURPOSES ONLY THE DEFAUL BUDGET PROCESS MUST BE COMPLETED IN THE TAX RATE SETTING PORTAL BEFORE A FINAL REPORT CAN BE GENERATED FOR THE PURPOSES OF CERTIFICATION AND PUBLIC POSTING</p>		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$18,634,392	\$401,830	\$0	\$19,036,222
1200-1299	Special Programs	\$6,722,087	(\$49,042)	\$0	\$6,673,045
1300-1399	Vocational Programs	\$17,236	\$0	\$0	\$17,236
1400-1499	Other Programs	\$814,143	\$33,274	\$0	\$847,417
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$26,187,858	\$386,062	\$0	\$26,573,920
Support Services					
2000-2199	Student Support Services	\$3,866,740	\$149,179	\$0	\$4,015,919
2200-2299	Instructional Staff Services	\$1,044,912	\$13,373	\$0	\$1,058,285
Support Services Subtotal		\$4,911,652	\$162,552	\$0	\$5,074,204
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$127,857	\$0	\$0	\$127,857
General Administration Subtotal		\$127,857	\$0	\$0	\$127,857
Executive Administration					
2320 (310)	SAU Management Services	\$0	\$0	\$0	\$0
2320-2399	All Other Administration	\$1,163,861	(\$8,959)	\$0	\$1,154,902
2400-2499	School Administration Service	\$1,847,266	\$80	\$0	\$1,847,346
2500-2599	Business	\$606,317	(\$2,338)	\$0	\$603,979
2600-2699	Plant Operations and Maintenance	\$4,550,847	(\$1,180)	\$0	\$4,549,667
2700-2799	Student Transportation	\$2,031,454	(\$85,346)	\$0	\$1,946,108
2800-2999	Support Service, Central and Other	\$1,324,640	(\$2,429)	\$0	\$1,322,211
Executive Administration Subtotal		\$11,524,385	(\$100,172)	\$0	\$11,424,213
Non-Instructional Services					
3100	Food Service Operations	\$30,000	\$0	\$0	\$30,000
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$30,000	\$0	\$0	\$30,000



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$1	\$0	\$0	\$1
4200	Site Improvement	\$1	\$0	\$0	\$1
4300	Architectural/Engineering	\$1	\$0	\$0	\$1
4400	Educational Specification Development	\$1	\$0	\$0	\$1
4500	Building Acquisition/Construction	\$1	\$0	\$0	\$1
4600	Building Improvement Services	\$1	\$0	\$0	\$1
4900	Other Facilities Acquisition and Construction	\$1	\$0	\$0	\$1
Facilities Acquisition and Construction Subtotal		\$7	\$0	\$0	\$7
Other Outlays					
5110	Debt Service - Principal	\$1,285,000	\$0	\$0	\$1,285,000
5120	Debt Service - Interest	\$251,261	(\$52,413)	\$0	\$198,848
Other Outlays Subtotal		\$1,536,261	(\$52,413)	\$0	\$1,483,848
Fund Transfers					
5220-5221	To Food Service	\$785,494	\$0	\$0	\$785,494
5222-5229	To Other Special Revenue	\$641,000	\$0	\$0	\$641,000
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$1,426,494	\$0	\$0	\$1,426,494
Total Operating Budget Appropriations		\$45,744,514	\$396,029	\$0	\$46,140,543



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
<i>No reasons entered for reductions/increases or one-time appropriations.</i>	

Facilities CIP plan

12/3/2018

Year 1

July 1, 2018 - June 30, 2019

School	Trade	Project	Cost
<i>Ordered by Priority</i>		<i>Target</i>	\$1,193,406.00
Mast Way	Construction	4 classroom addition	\$1,053,000.00
Mast Way	Construction	Main office project offset	\$140,000.00
			\$1,193,000.00

Year 2

July 1, 2019 - June 30, 2020

School	Trade	Project	Cost
<i>Ordered by Priority</i>		<i>Target</i>	\$2,225,000.00
DW	Upgrades	LEASE PAYMENT - Year 1	\$418,858.00
Middle School	Fee's	Architect fee's for future MS	\$800,000.00
Moharimet	Construction	Main Office expansion	\$755,320.00
High school	Renovation	Main Office renovations	\$25,000.00
			\$1,974,178.00

Year 3

2020 - 2021

School	Trade	Project	Cost
<i>Ordered by Priority</i>		<i>Target</i>	\$2,750,000.00
DW	Upgrades	LEASE PAYMENT - Year 2	\$418,858.00
Middle School		*ESTIMATED Bond payment	\$571,000.00
Moharimet	Roofing	Roof re-coating	\$225,000.00
Mast Way	HVAC	Air handler replacements - 3 units	\$225,000.00
High school	Renovation	Tennis court / Parking lot upgrade - Strategic plan*	\$500,000.00
Athletics	Upgrades	Track/Field Grandstands	\$175,000.00
DW	HVAC	A/C replacements for Server rooms - Strategic plan*	\$100,000.00
Moharimet	HVAC	Air handler replacement - 4 systems	\$300,000.00
Moharimet	Renovation	Existing Main office renovation???	\$342,175.00
High school	Flooring	Main Hallway floor replacement	\$75,000.00
			\$2,932,033.00

Year 4

2021 - 2022

School	Trade	Project	Cost
<i>Ordered by Priority</i>		<i>Target</i>	\$3,250,000.00
DW	Upgrades	LEASE PAYMENT - Year 3	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment	\$2,408,000.00
Moharimet	HVAC	A/C replacements - Strategic Plan*	\$250,000.00
High school	Renovation	STEM walls in Junior core	\$85,000.00
High School	HVAC	Domestic hot water boiler replacement	\$100,000.00
Mast Way	Construction	Cafeteria expansion?? (not included in total)	\$290,000.00
			\$3,261,858.00

Year 5

2022 - 2023

School	Trade	Project	Cost
<i>Ordered by Priority</i>		<i>Target</i>	\$3,750,000.00
DW	Upgrades	LEASE PAYMENT - Year 4	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment	\$3,600,000.00
			\$4,018,858.00

Year 6

2023 - 2024

School	Trade	Project	Cost
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Ordered by Priority		Target	\$4,250,000.00
DW	Upgrades	LEASE PAYMENT - Year 5	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment	\$3,600,000.00
Mast Way	Parking	Parking lot upgrade and Lighting - Strategic plan*	\$300,000.00
			\$4,568,858.00

Year 7 2024 - 2025

School	Trade	Project	Cost
Ordered by Priority		Target	\$1,225,000.00
DW	Upgrades	LEASE PAYMENT - Year 6	\$418,858.00
Middle School	Bond	Bond payment stabilizes and CIP back to normal	
Moharimet	Parking	Parking lot upgrade and Lighting - Strategic plan*	\$300,000.00
Mast Way	HVAC	A/C replacements - Strategic Plan*	\$250,000.00
Service Building	Renovation	Team room/restrooms/expanded concessions	\$200,000.00
High School	HVAC	Walk-in cooler controls	\$18,000.00
Service Building	Parking	Parking lot re-surfacing	\$40,000.00
			\$1,226,858.00

Year 8 2025 - 2026

School	Trade	Project	Cost
Ordered by Priority		Target	\$1,500,000.00
DW	Upgrades	LEASE PAYMENT - Year 7	\$418,858.00
Middle School	Bond	Bond payment stabilizes and CIP back to normal	
High School	Roofing	Gym and Aud. roof restoration (solar)	\$120,000.00
Moharimet	Flooring	Flooring replacment	\$25,000.00
SAU	Electrical	Full Service generator	\$25,000.00
SAU	Improvement	Siding replacement	\$40,000.00
Service Building	HVAC	Furnace replacement (2) and A/C	\$100,000.00
High School	Roofing	Tower and C roof	\$150,000.00
High School	Parking	Parking lot / side walk improvements	\$200,000.00
Mast Way	Fire systems	Fire pump and tank replacement	\$75,000.00
Mast Way	HVAC	Heating radiator replacement	\$200,000.00
Moharimet	HVAC	Heating radiator replacement	\$200,000.00
			\$1,553,858.00

Year 9 2026 - 2027

School	Trade	Project	Cost
Ordered by Priority		Target	\$1,500,000.00
DW	Upgrades	LEASE PAYMENT - Year 8	\$418,858.00
Middle School	Bond	Bond payment stabilizes and CIP back to normal	
SAU	HVAC	Heating / A/C system replacement	\$155,000.00
Mast Way	Renovation	Restroom renovations - rear and staff	\$150,000.00
Mast Way	HVAC	Kitchen hood replacement and controls	\$22,000.00
Moharimet	HVAC	Kitchen hood replacement and controls	\$22,000.00
Mast Way	Roofing	Rear classroom roof replacement	\$200,000.00
Service Building	Roofing	Roof replacement	\$100,000.00
High School	Renovation	Exterior Door replacement	\$175,000.00
Mast Way	Flooring	Flooring replacement and hallway wall tile	\$100,000.00
High School	Flooring	Flooring replacements	\$100,000.00
Mast Way	Painting	Painting of classrooms and halls	\$25,000.00
Moharimet	Painting	Painting of classrooms and halls	\$25,000.00
			\$1,492,858.00

Year 10 2027 - 2028

School Trade Project Cost

<i>Ordered by Priority</i>		<i>Target</i>	<i>\$1,500,000.00</i>
DW	Upgrades	LEASE PAYMENT - Year 9	\$418,858.00
Middle School	Bond	Bond payment stabilizes and CIP back to normal	
Moharimet	Life Safety	Fire pump and water tank replacement	\$100,000.00
High School	HVAC	Main 5hp Circulator pump replacement	\$65,000.00
High School	Painting	Large scale painting of areas	\$100,000.00
High School	Roofing	MPR and Café Roof replacement	\$250,000.00
High School	HVAC	AHU Circulator pump replacement	\$175,000.00
Mast Way	Roofing	East wing to Library roof replacement	\$200,000.00
			\$1,308,858.00

Year 11

2028 - 2029

<i>Ordered by Priority</i>	School	Trade	Project	<i>Target</i>	<i>Cost</i>
				<i>\$1,500,000.00</i>	
DW		Upgrades	LEASE PAYMENT - Year 10		\$418,858.00
Middle School		Bond	Bond payment stabilizes and CIP back to normal		
High School		HVAC	Kitchen hood replacement and controls		\$22,000.00
Mast Way		Flooring	Flooring replacements		\$40,000.00
High school		Energy	Car charging station		\$26,000.00
Moharimet		Energy	Car charging station		\$32,000.00
Mast Way		Energy	Car charging station		\$23,000.00
DW		Energy	Plug load Controls		\$48,000.00
DW		HVAC	Destrat Fans		\$34,000.00
High School		HVAC	Begin Air Handler replacement plan		\$750,000.00
					\$1,393,858.00

Friends Forever International

Celeste Best and Lisa Szymanski

FFI Mission and ORHS

- Resilience
- Empathy
- Communication
- Impact
- Playfulness
- Effort

Timeline

- **Fall 2018:**
 - Approval by building administration, superintendent and school board
- **Winter 2018:**
 - Announce program to ORHS student body and begin application process
- **Spring 2019:**
 - Begin team building with ORHS team and FFI
 - Establish Fundraising goals and objectives
 - Identify local issue to address
- **Fall 2019:**
 - Team building 2.0-establish strong team unity
 - Fundraising
- **Winter/Spring 2019-2020**
 - Skill building
 - Project planning
 - Project collaboration with Irish FFI team
- **Spring 2020**
 - Social Action Project
 - School and community presentations
 - Local outreach

Fundraising

Fundraising Goal: Each student selected to participate will not be asked to contribute more than \$1500

Fundraising Ideas:

- Personal letter writing campaign
- Business letter writing campaign
- Activities requiring student participation
- Community-based fundraising events

Saying "Thank you" will be an integral part of our fundraising efforts and included in the character development aspect of our leadership program.

Service

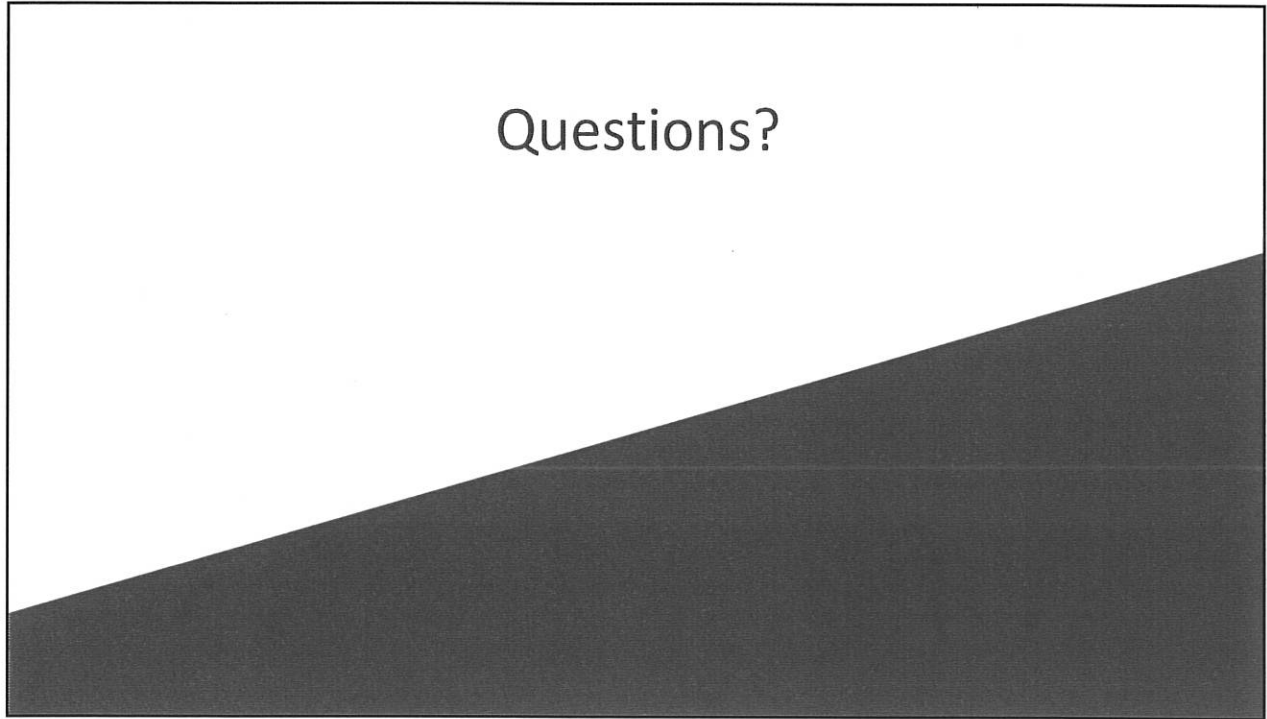
1. Conduct a needs assessment of our community
2. Identify potential ways to serve
3. Test service plan
4. Determine how to use, develop/obtain necessary resources
5. Implement service plan

Service is the vehicle by which our students will implement their leadership skills.

Leadership and Character

- Build confidence to overcome challenges
- View failure as opportunity
- Cultivate curiosity about other communities and human experiences
- Develop skills to effectively share a personal story
- Provide the tools for students to identify problems and bring solutions to fruition
- Explore creativity and develop meaningful relationships
- Maintain genuine commitment and determination to make change

Questions?



OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

DRAFT

SCHOOL CALENDAR

DRAFT

2019-2020

Draft to School Board:

Deliberative Session: February 4, 2020*
Voting Day: March 10, 2020*
*Subject to Change

S(23)
T(25)

AUGUST/ SEPTEMBER 2019					
M	T	W	Th	F	
TW	TW	△	29	30	
X	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

S(21)
T(22)

OCTOBER 2019					
M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	TW	
X	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

S(16)
T(17)

NOVEMBER 2019					
M	T	W	Th	F	
					*1
4	5	6	7	TW	
X	12	13	14	15	
18	19	20	21	22	
25	26	X	X	X	

S(15)
T(15)

DECEMBER 2019					
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
X	X	X	X	X	
X	X				

S(20)
T(21)

JANUARY 2020					
M	T	W	Th	F	
		X	2	3	
6	7	8	9	10	
13	14	15	16	17	
X	21	22	*23	24	
TW	28	29	30	31	

8/26, 8/27 Teacher Workshop Days
8/28..... 1st Day for All Students
9/2..... Labor Day Observance
9/3..... 1st Day Preschool

10/11..... Teacher Workshop -
(Parent/Teacher Conference Gr K-5)
10/14..... /Indigenous Peoples
/Columbus Day

11/8 Teacher Workshop
11/11..... Veterans' Day
11/27 - 11/29... Thanksgiving Recess

12/23 - 1/1..... Holiday Recess

1/20..... Martin Luther King Day
1/27 Teacher Workshop

2/24 - 2/28 Winter Recess

3/20..... Teacher Workshop

4/27 - 5/1..... Spring Recess

5/22 Teacher Workshop
5/25..... Memorial Day

TBD..... ORHS Graduation
6/22..... With 5 Built In - Snow Days

△ First Day of School for Students
△ Last Day of School - **Early Dismissal**
(unless more than 5 make-up days are required)
TW Teacher District Workshop Days
(no school for students)
X School Closed – Holiday/Vacation
* End of Quarter
SD Snow Days (5 Built in)
Anticipated last day for students is 6/22. The calendar allows for five school cancellation days. If less or more than five days are needed to cover cancellations, the schedule will be adjusted accordingly.

FEBRUARY 2020					
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
X	X	X	X	X	

S(15)
T(15)

MARCH 2020					
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	TW	
23	24	25	26	27	
30	31				

S(21)
T(22)

APRIL 2020					
M	T	W	Th	F	
		1	2	3	
*6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
X	X	X	X		

S(18)
T(18)

MAY 2020					
M	T	W	Th	F	
					X
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	TW	
X	26	27	28	29	

S(18)
T(19)

JUNE 2020					
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	SD	SD	SD	SD	
SD/△					

S(11)
T(11)

178 Student Days 185 Teacher Days

Strategic Plan Summary Page

Mast Way & Moharimet

Goal Area	2019 – 2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
Multi-Tiered Systems of Support (MTSS)- Social Emotional Learning (SEL)/Mental Health	Implement chosen SEL program; Connect new SEL Screener (DESSA) to chosen program	Refine chosen SEL program; Use DESSA data to support chosen program; Provide necessary PD	Continue professional development and analysis of DESSA data to determine what should be shared. Integrate SEL program with reporting system.	Review 3 years of SEL data to determine necessary changes.	Review 3 years of SEL data; Implement necessary changes.	By June 2024, MW & MOH will have consistent, evolving, and proactive SEL instruction & support programming.
Multi-Tiered Systems of Support (MTSS)- Academic	Implement building level goals set in 18-19 to focus on academics in the areas of Math and ELA.	MW and MOH will work with MTSS Team and consultant to develop an implementation timeline for Math & ELA Tier 1-3 supports.	MW and MOH will share systems for both SEL and MTSS to refine, based upon student data.	Fully implement MTSS and SEL systems in both buildings.	Review process to date and refine MTSS system as needed.	By June 2024, MW & MOH will have fully implemented MTSS structures.
Competency Based Education (CBE)	Learn about CBL education by writing science units with a competency focus.	Continue writing competency-based science units.	Develop ELA/Math competencies and begin development of a CBE progress report.	Implement ELA CBE; Create workgroups to develop K-4 school-wide competency structures; Review draft CBE progress reports in Science, ELA, Math.	Implement CBE progress reporting system.	By June 2024, MW & MOH will have articulated competencies for all K-4 subject areas and CBE report card will be fully implemented.

2019-2024

Strategic Plan Summary

Middle School

Goal Area	2019 – 2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
New Middle School	By June 2020, ORMS will have completed an academic program assessment and have submitted it to the architect.	Implementation of communication plan.	Develop school opening transition plan, consider academic year calendar.	Implement transition plan.		By June 2024, ORMS will be in a new facility that meets the program needs of students.
Multi-Tiered Systems of Support (MTSS)- Social Emotional Learning (SEL)/ Mental Health	SEL subgroup will review SEL assessments & programs to pilot.	Investigate & pilot evidence-based assessments & programs for SEL.	Fully implement evidence-based assessments & programs.	Review data from assessments & programs.	ORMS will fully implement and evidence-based SEL Program.	By June 2024, ORMS will have a SEL program that incorporates assessment, instruction, and support.
Multi-Tiered Systems of Support (MTSS)- Academic	MTSS team will formalize, process & define academic support process for Bobcat time.	Investigate evidence-based programs and screenings to support academics/student performance. Implement common assessments.	Implement evidence-based programs and screenings	Review data and from programs, screenings, & protocols.	Revise programs, screenings, & protocols based on data.	By June 2024, ORMS will fully implement a Multi-Tiered System of Support (MTSS).
Competency Based Education (CBE)	Staff PLC will develop common assessments.	Implement common assessments.	Establish student CBE focus group & use data to revise common assessments and instruction.	Implement revised CBE assessments and practices.	Continue to use data and revise CBE practices	By June 2024, ORMS will have full implementation of CBE across all grades and subject areas.

2019 – 2024

Strategic Plan Summary Page

High School

Goal Area	2019 – 2020	2020-2021	2021-2022	2022-2023	2023-2024	5-Year Outcome
Social Emotional Learning (SEL)/Mental Health	Establish a MTSS Team process for data driven decision making, using screeners and other data (around social emotional/mental health), and map resources.	Assess current evidence-based programming and staffing to ensure that tiers of support are in place to support students social emotional/mental health needs.	Continue to implement evidence-based programming to ensure that systems of support are in place to support students social emotional/mental health needs.	Utilize team process for data driven decision making and screeners and other data (around social emotional/mental health) to ensure that interventions are implemented with fidelity	Establish a review and reflection cycle	ORHS will have comprehensive programming to support SEL.
Multi-Tiered Systems of Support (Academic)	Develop an MTSS process for data driven decision making and map academic resources.	Assess current tiers of support and programming to ensure that tiers of support are in place to meet student academic needs.	Evaluate progress of implementation to date; continue to implement supports and programming to ensure systems of support are in place to reflect student academic needs.	Review current process and procedures for identifying students who are struggling and refine MTSS system as needed.	Establish a cycle of review and reflection for MTSS academics.	ORHS will have fully implemented MTSS for academic support.
Competency Based Education	Competencies, reviewed, written and posted for all courses.	Develop common assessments practices and investigate grading and reporting systems.	Implement ORHS grading and reporting systems to reflect competency-based education.	Examine and refine competency-based education and implementation.	Fully implement CBE program	By June of 2024 ORHS will have full implementation of CBE in all subject areas at all grade levels which is reflected in the student report card.
Technology	Prepare classroom technology (necessary infrastructure to support). Examine staffing needed to support 1 to 1 at ORHS and provide faculty professional development to support a 1 to 1 program.	Establish a 1 to 1 program. Continue to examine infrastructure and staffing to provide support and professional development.	Continue to provide support and professional development for integration.	Examine and refine integration practices. Review professional development provided and needs.	ORHS will have a 1 to 1 program with staff and resources in place to fully utilize the program to maximize student learning.	ORHS will have a 1 to 1 program with staff and resources in place to fully utilize the program to maximize student learning.

Strategic Plan Summary Page

School District

Goal Area	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
Curriculum Leadership Structure	Establish a budget and job description for a stipend for curriculum leadership positions in 6-12 ELA, Science, SS and World Language; K-12 Art and PE and K-5 Science.	Establish a district curriculum leadership team with goals for the year and develop a budget and job description for Sustainability Coordinator K-4.	Review curricular leadership structure and make adjustments as needed. Establish and budget for a Sustainability/STEM coordinator 9-12.	Establish a sustainability/STEM position for K-4 to be shared between Moharimet and Mast Way. Review curricular leadership structure and make adjustments as needed.	Review curricular leadership structure and make adjustments as needed.	By 2024 a fully implemented curriculum leadership structure to support district curricular needs will be in place.
MTSS - SEL/Mental Health	Increase supports at each tier; Develop systems to move to proactive v. reactive supports; implement screening and data collection procedures, define criteria for support; on-going self-assessment	Refine MTSS supports/strategy; data collection of tiered interventions based on each school's individual goals; on-going self-assessment	Refinement of MTSS components using data from self-assessment	Refinement of MTSS components using data from self-assessment	Refinement of MTSS components using data from self-assessment	By 2024, ORCSD will have a coordinated and systematic MTSS for mental health at each school K-12

<p>K-12 World Language</p>	<p>Develop a budget and plan to expand World Language instruction in French, Spanish and Chinese to grade 5. Review and refine proficiency curriculum model in place since 2018.</p>	<p>Implement 5th grade World Language plan. Review progress to date and establish a plan to provide World Language instruction in grades K-4. Develop schedule and budget to support K-4 expansion.</p>	<p>Begin implementation of K-4 World Language plan. Review 5-12 in light of k-12 model and make adjustments as needed.</p>	<p>Review progress in K-4 World Language implementation and make adjustments as needed.</p>	<p>Review K-12 World Language program and make the necessary adjustments.</p>	<p>By 2024 a fully implemented K-12 World Language Program will be in place.</p>
<p>Succession plan for district leadership</p>	<p>Conduct review of district leadership needs. Determine positions in need of an internal succession plan.</p>	<p>Develop a plan for succession of Superintendent and Business Administrator.</p>	<p>School Board adopts a succession plan for Superintendent and Business Administrator.</p>	<p>New Superintendent hired as Associate Superintendent to work with current Superintendent as mentor.</p>	<p>Associate Superintendent assumes full leadership role for district. By mid-year new BA is hired and works with current BA as a mentor.</p>	<p>By 2024 a fully implemented succession plan for all district leadership positions in transition will have been implemented.</p>

Operations- Facilities

Goal Area	2019 – 2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
New Middle School	Provide public with documentation necessary for a vote on new middle school in March of 2020. Upon successful vote break ground in May 2020	Continue construction with an emphasis on Site Safety.	Construction complete by February 2022. Move into new facility. Remove useful items from current building before demo.	New building commissioned. Establish maintenance and custodial schedules.	Review and refine building systems.	By June 2024, the ORCSD will occupy and commission a new Middle School which is energy efficient and sustainable.
Enhance security measures across the district.	Build new Moharimet Entrance way / renovate existing.	Add cameras District wide. Add security at SAU / SB.	Explore window film and ground level security projects.	5-year review of safety protocols.	Explore upgrades to building access.	By June 2024, building security at all ORCSD schools will be improved.
Upgrade and improve heating and cooling at all schools.	Review current needs of all buildings related to establishing a standard for heating and cooling.	Replace failing A/C in the IT closets.	Replace and expand AC to all rooms at Moharimet.	Replace and expand AC to all rooms at MW. Investigate and propose AC options for HS.	Budget for HS AC.	By June 2024, all buildings will have a standard heating and cooling environment.
Expand parking and improve grounds	Establish operational standards for grounds and lot maintenance.	Construct HS tennis courts & increase parking at ORHS.	Establish 5 yr beautification projects.	Improve Moharimet parking lot and lighting.	Improve Mast Way parking lot and lighting.	By June 2024, upgrades will be made to district grounds, parking and lighting.
High School Auditorium Expansion			Facilities will explore design of the HS Auditorium expansion with an Architect	All contracts and work schedule will be ready in preparation for a July 2024 construction	Auditorium will be complete and ready for occupancy.	By June 2024, the High School Auditorium will be increased to house large performances and accommodate full school assemblies.

2019 – 2024

Strategic Plan Summary Page

Operations- School Nutrition

Goal Area	2019 – 2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
Kitchen Equipment	Prepare inventory of all kitchen equipment and create replacement plan.	Begin to replace most needed items. Review and refine list.	Budget to replace elementary equipment.	Budget to replace high school equipment.	Evaluate status of replacement plan and address area still in need.	By June 2024, all kitchens will have a capital plan for equipment replacement.
Staff Training	Staff trainings on how to serve children with allergies.	Staff training on how to prepare local food and use herbs.	Staff training on safety, ergonomics	Staff training on sanitation and food safety.	Staff training on creatively using commodity foods.	By June 2024, the department will have a written training plan for all staff.
Kitchen Designs	Complete work to redesign MW serving line and HS service.	Complete construction on MW kitchen and cafeteria.	Open new MS kitchen and cafeteria; refine as needed	Review and evaluate MOH kitchen and cafeteria.	Refine any designs to ensure maximum efficiency.	By June 2024, all district schools will have efficient kitchen layouts and serving lines.

2019 – 2024

Strategic Plan Summary Page

Operations- Transportation

Goal Area	2019 – 2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
Update Bus Fleet	Apply for alternative energy grants to replace buses and legacy grants for qualifying buses.	Investigate and pilot grant/ partner opportunities for funding.	Plan for charging stations.	Construct charging stations.	Review choices and make adjustments as necessary.	By June 2024, the district will have hybrid or electric vehicles as part of the district fleet.
Student School Bus Safety Program	Investigate school bus safety program for students and present to administration	Develop and propose review of School Bus safety programs.	Implement school bus safety program for all elementary students.	Implement school bus safety program for middle school students.	Implement school bus safety program for high school students.	By June 2024, transportation will have an established bus safety program for all students(k-12).
Staff Recruitment and Pay	Develop plan to attract bus drivers.	Investigate driver pay/benefits in area to remain competitive.	Propose adjustments to maintain and increase drivers.	Review employee manual and meet with sub-committee to make adjustments.	Actively advertise and recruit.	By June 2024, transportation will have a competitive contract and be fully staffed.

Strategic Plan Summary Page

Operations- Information Technology (IT)

Goal Area	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
Tools and Resources	Develop plan to implement 1:1 laptop program for ORHS.	Implement ORHS 1:1 laptop program.	Review and maintain 1:1 laptop program grades 5-12.	Establish replacement plan for ORMS 1:1 laptops.	Review and maintain 1:1 program grades 5-12.	By 2024, the ORCSD IT Department will evaluate and implement technology tools and resources that will be used to support academic and operational goals of the ORCSD.
Policy and Law	Review law, update district policies and procedures, and provide staff training on changes.	Review law, update district policies and procedures, and provide staff training on changes.	Review law, update district policies and procedures, and provide staff training on changes.	Review law, update district policies and procedures, and provide staff training on changes.	Review law, update district policies and procedures, and provide staff training on changes.	By 2024, the ORCSD IT Department will continue to review and implement policy and procedure to meet federal and state law.
Infrastructure	Upgrade network switches and firewalls. Assist with technology needs planning for new MS.	Replace staff computers. Copier and Printer Replacement Assist with technology needs planning for new MS.	Replace servers and storage. Assist with technology needs implementation for new MS.	Replace elementary classroom computer sets. Replace classroom desktop computers districtwide. Assist with technology needs implementation for new MS.	Maintain and update district infrastructure and computing systems.	By 2024, the ORCSD computing infrastructure will be up to date and capable of handling the needs of the district.
SAU Systems- Software/ Webware Review	Inventory and list functions of current systems.	Determine SAU system needs for finance, HR, student management information systems.	Research & investigate program capabilities.	Narrow potential solutions and budget accordingly.	Select and recommend SAU systems.	By 2024, software/ Webware platforms will be recommended for finance, HR, and student management information.

Strategic Plan Summary Page

District Equity and Inclusion

Goal Area	2019 – 2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
<p>K-12 Curriculum that provides students with knowledge, skills, and awareness of race, racism, equity, and inclusion</p>	<p>Develop K-12 equity and inclusion competencies.</p>	<p>Implement equity and inclusion competencies.</p>	<p>Review impact of implementation of equity and inclusion curriculum and offer PD to address issues identified in the review.</p>	<p>Provide professional development to address areas identified in 2021-22 and develop assessment program to determine student growth on equity and inclusion competencies.</p>	<p>Conduct comprehensive assessment of equity and inclusion curriculum and use findings to guide development of goals for 2024-2029 strategic plan.</p>	<p>By 2024, K-12 curriculum will be inclusive with respect to content and student experience, embracing and affirming all social identities among students and staff</p>
<p>Equitable and inclusive school climate</p>	<p>Develop specific strategies and partnerships to recruit, hire, and retain diverse staff at all levels and roles. Include goals for hiring over next four years.</p>	<p>Implement recruitment and hiring plan developed in year one. Explore restorative practices as a tool to address disciplinary issues within the school community.</p>	<p>Develop retention strategies to retain recently hired diverse staff members. Begin implementation of restorative practices.</p>	<p>Review hiring process and modify strategies to better promote diverse applicants. Review restorative justice practices and make adjustments as needed.</p>	<p>Conduct comprehensive assessment of hiring efforts, and Restorative Justice initiative and set goals for next five years.</p>	<p>By 2024, the ORCSD will have increased staff diversity while assuring a welcoming, inclusive environment free of harassment and discrimination</p>
<p>Equitable and Inclusive Co-curricular and Extra-curricular Programs</p>	<p>Conduct a review of current extra-curricular and co-curricular activities and organizations to identify areas in need of growth in order to provide an equitable and inclusive experience for all.</p>	<p>Create assessment tools used by organizations and teams to assess student experience relative to equity and inclusion. Continue to provide PD to advisors and coaches on</p>	<p>Implement use of assessment tool developed in 2020-21 in all extra-curricular and co-curricular activities. Review data gathered and make adjustments to</p>	<p>Implement goals established in 2021-22.</p>	<p>Conduct comprehensive assessment of co-curricular activities to determine success in creating inclusive and welcoming programs, including</p>	<p>By 2024, all extra- and co-curricular programs, including intersarsity and club athletics, will offer equitable and inclusive experiences for all students and staff.</p>

<p>Family and Community Engagement on Equity and Inclusion</p>	<p>Provide PD to advisors and coaches to create more equitable and inclusive programs.</p>	<p>providing equitable and inclusive environments.</p>	<p>programs to provide a more fully inclusive environment for all students and staff.</p>	<p>Community and family engagement goals at the district and building levels will be implemented. The Advisory Group will review progress to date and make recommendations.</p>	<p>athletics; set goals for next five years based on assessment of co-curricular activities.</p>	<p>By 2024, ORCSD will continuously engage with Durham, Lee, and Madbury residents to assure understanding and support for Equity and Inclusion goals..</p>
<p>Provide PD to advisors and coaches to create more equitable and inclusive programs.</p>	<p>Create a Family and Community Engagement Advisory Group to set goals and design program activities.</p>	<p>Implement the goals for Family and Community Engagement established in 2019-20.</p>	<p>Implement goals set in 2020-21 to promote community and family engagement.</p>	<p>Community and family engagement goals at the district and building levels will be implemented. The Advisory Group will review progress to date and make recommendations.</p>	<p>athletics; set goals for next five years based on assessment of co-curricular activities.</p>	<p>By 2024, ORCSD will continuously engage with Durham, Lee, and Madbury residents to assure understanding and support for Equity and Inclusion goals..</p>
<p>Provide PD to advisors and coaches to create more equitable and inclusive programs.</p>	<p>Create a Family and Community Engagement Advisory Group to set goals and design program activities.</p>	<p>Implement the goals for Family and Community Engagement established in 2019-20.</p>	<p>Implement goals set in 2020-21 to promote community and family engagement.</p>	<p>Community and family engagement goals at the district and building levels will be implemented. The Advisory Group will review progress to date and make recommendations.</p>	<p>athletics; set goals for next five years based on assessment of co-curricular activities.</p>	<p>By 2024, ORCSD will continuously engage with Durham, Lee, and Madbury residents to assure understanding and support for Equity and Inclusion goals..</p>
<p>Provide PD to advisors and coaches to create more equitable and inclusive programs.</p>	<p>Create a Family and Community Engagement Advisory Group to set goals and design program activities.</p>	<p>Implement the goals for Family and Community Engagement established in 2019-20.</p>	<p>Implement goals set in 2020-21 to promote community and family engagement.</p>	<p>Community and family engagement goals at the district and building levels will be implemented. The Advisory Group will review progress to date and make recommendations.</p>	<p>athletics; set goals for next five years based on assessment of co-curricular activities.</p>	<p>By 2024, ORCSD will continuously engage with Durham, Lee, and Madbury residents to assure understanding and support for Equity and Inclusion goals..</p>



To: Dr. Jim Morse, Superintendent
From: Andy Lathrop
Date: December 10, 2019
Re: MS/HS Spring Coach Nominations

Message:

Please accept the following names for nominations for coaching their selected sports for the spring season.

Paid Positions:

Name	Position	Stipend	Years	Longevity	Total
Nicholas Ricciardi	Head Outdoor Track	\$5,241	14	\$372	\$5,616
Scott McGrath	Boys Assist. Outdoor Track	\$3,407	2	\$0	\$3,407
Michael Blouin	.5 Girls Assistant Outdoor Track	\$1,703.50	0	\$0	\$1,703.50
Nicole Toye	.5 Girls Assistant Outdoor Track	\$1,703.50	0	\$0	\$1,703.50
James Thibault	Boys JV Baseball	\$2,687	14	\$375	\$3,062
Glen Miller	Varsity Softball	\$4,134	5	\$150	\$4,284
Nancy Bulkley	Girls Varsity Tennis	\$3,227	0	\$0	\$3,227
Vacant	Girls Varsity Lacrosse				
Robert Hailey	Boys Varsity Lacrosse	\$4,134	2	\$0	\$4,314
Vacant	JV Softball (stipend from boys volleyball)				
Justin Loring	Boys JV Lacrosse .50 FTE	\$1,343.50	1	\$0	\$1,343.50
Nate Morneault	Boys JV Lacrosse .50 FTE	\$1,343.50	2	\$0	\$1,343.50
Vacant	Girls JV Lacrosse				
Michael Pare'	Boys Tennis	\$3,227	1	\$0	\$3,227
Dave Montgomery	MS Outdoor Track	\$2,419	9	\$300	\$2,719
Sunpreet Sadana	MS Outdoor Track	\$2,419	10	\$300	\$2,719
Nate Grove	MS Baseball	\$2,017	8	\$225	\$2,242
David Geschwendt	MS Softball	\$2,017	1	0	\$2,017
Heather Concannon	MS Outdoor Track	\$2,419	2	\$0	\$2,419
Emily Geltz	MS Outdoor Track	\$2,419	2	\$0	\$2,419

Volunteers:

Name	Position
Phil Lewis	Boys Tennis
Bob Heuchling	Girls Tennis
Deirdra Brown	V Softball Asst.
John Cunningham	V Softball Asst.
Scott Clark	Asst. JV Softball

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Michael Blouin	School: ORHS
Position: Spring Track-Asst. Coach	Paid: <input checked="" type="checkbox"/> Non-Paid: <input type="checkbox"/>

Athletic Director Narrative:

Mike is a teacher at Oyster River High School in his first year. Anytime we can get a knowledgeable coach that also works in the school, it is a win-win for our kids. Mike has extensive experience in field events, which is something the track program will benefit from.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

4-16-18
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Nicole Toye	School: ORHS
Position: Spring Track-Asst. Coach	Paid: <input checked="" type="checkbox"/> Non-Paid: <input type="checkbox"/>

Athletic Director Narrative:

Nicole is an extremely experienced distance runner that will add great leadership to the track program. She was a Division 1 Scholarship athlete and was also an Assistant Coach at UNH for Cross Country and Track.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

12-12-18
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Nancy Bukley	School: ORHS
Position: Girls Varsity Tennis Head Coach	Paid: <input checked="" type="checkbox"/> Non-Paid: <input type="checkbox"/>

Athletic Director Narrative:

Nancy has been involved in the program for years as an Volunteer Assistant Coach. With the retirement of Bob Heuchling, Nancy transitioning to the Head Coach position is a natural move. She has a tremendous amount of tennis experience and will be a great influence on the girls.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

12-12-18
Date

Policies for
First/Second Read/Adoption/Deletion
SB Meeting of
December 19, 2018

Title	Code
Policies for First Read	
Instructional Resources	IJ
Student Computer and Internet Use	JICL
Policies for Second Read/Adoption	
Policies for Deletion/Replacement	

As a reference the December 12, 2018 policy minutes are attached to this packet.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IJ
Date of Adoption: September 21, 1988 - Date of Revision: 5/1/96, 6/21/06 Date of Code Revision Adoption: 6/16/10 - Review Policy Committee: 9/10/14 First Read School Board: September 17, 2014 Second Read/Adoption School Board: October 1, 2014 Policy Committee Review: December 12, 2018 School Board First Read: December 19, 2018	Page 1 of 1 Category: Priority Recommended

INSTRUCTIONAL [MATERIALS RESOURCES](#)

The [Oyster River School](#) Board expects that the superintendent will establish procedures to ensure that all instructional materials will be selected based on their ability to provide quality learning experiences for students in that they:

- Enrich and support the curriculum;
- Stimulate growth in knowledge, literary appreciation, aesthetic value, and ethical standards;
- Provide background information to enable students to make intelligent judgments;
- Present opposing sides of controversial issues;
- [Represent the many religious, ethnic, and cultural groups that contribute to our American heritage;](#)
- [Are current;](#)
- Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of the American society; and
- Match the appropriate skill levels of pupils.

All selected materials will fit within the District's vision and mission statement as defined in the District's strategic plan.

The superintendent will engage administrators and teachers to select instructional materials from a variety of media, including, but not limited to, books, online/internet materials, equipment, newspapers, other media, and instructional technologies. Selection of such materials should be made only after a determination that such materials are [developmentally and](#) age appropriate, provide quality learning experiences, and fit within the District's educational goals and philosophies.

[Each school shall provide instructional resources, including those available online or through interlibrary loan, which provide instruction in:](#)

- [a. Accessing information efficiently and effectively;](#)
- [b. Evaluating information and sources critically and competently;](#)
- [c. Citing sources and not plagiarizing;](#)
- [d. Using information accurately and creatively;](#)
- [e. Pursuing information related to personal interests;](#)
- [f. Appreciating literature and other creative expressions of information;](#)
- [g. Striving for excellence in information-seeking and knowledge generation;](#)
- [h. Recognizing the importance of information to a democratic society;](#)
- [i. Practicing ethical behavior in regard to information and information technology; and](#)
- [j. Participating effectively in groups to pursue and generate information.](#)

Basic instructional course material in the fundamental skill areas of language arts, mathematics, science and social studies shall be reviewed at intervals not exceeding five (5) years. All instructional materials must be sequential and must be compatible with previous and future offerings.

Legal References:

NH Code of Administrative Rules, Section Ed 306.08, Instructional Resources
NH Code of Administrative Rules, Section Ed 306.141(a)(4), [Basic Instructional Materials and Resources Standards](#)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JICL
Date of Adoption: August 20, 2008 Previously: LJNDB Adopted Code Change to SB: October 6, 2010 Policy Committee: January 7, 2015 School Board First Read: January 7, 2015 School Board Second Read/Adoption: January 21, 2015 Re-review to Policy Committee: 2/8/17 & 12/12/18 School Board First Read: December 19, 2018	Page 1 of 1 Category: Priority

STUDENT COMPUTER AND INTERNET USE

Oyster River School District's computers, networks and Internet access are provided to support the educational mission of the schools and to enhance the curriculum and learning opportunities for students and school staff.

Student use of school computers, networks and Internet services is a privilege, not a right. Compliance with the District's policies and rules concerning computer use is mandatory. Students who violate these policies and rules may have their computer privileges limited, suspended or revoked. Such violations may also result in disciplinary action, referral to law enforcement and/or legal action.

The Oyster River School District computers remain under the control, custody and supervision of the school District at all times. The District monitors all computers and Internet activity by students. Students have no expectation of privacy in their use of District computers.

[High School](#) Students are allowed to use their personal computer at school with prior authorization, provided that they comply with this policy and the accompanying rules.

The District utilizes filtering technology designed to block materials that are obscene or harmful to minors. The District takes precautions to supervise student use of the Internet, but parents should be aware that the Oyster River School District cannot reasonably prevent all instances of inappropriate computer use by students in violation of Board policies and rules, including access to objectionable materials and communication with persons outside of the school. The District is not responsible for the accuracy or quality of information that students obtain through the Internet.

It is further understood that students will not do anything that compromises or disrupts the integrity of the Oyster River Cooperative School District's network.

Students and parents shall be informed of this policy and the accompanying **ing** rules through handbooks, the District's website and/or other means selected by the Superintendent.

The Superintendent is responsible for implementing this policy and the accompanying rules. Additional administrative procedures or school rules governing day-to-day management and operations of the District's computer system may be implemented, consistent with Board policies and rules. The Superintendent may delegate specific responsibilities to the Network Administrator and others as he/she deems appropriate.

Legal Reference: RSA 194:3-d

Cross Reference:

JICL-R – Student Computer/Device and Internet Use Rules

[JICK – Bullying and Cyberbullying Pupil Safety and Violence Prevention](#)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JICL-R
Draft to Policy Committee: February 8, 2017 Policy Committee: December 12, 2018 School Board First Read: December 19, 2018	Page 1 of 4

STUDENT COMPUTER/DEVICE AND INTERNET USE RULES

All [Oyster River](#) students are responsible for their actions and activities involving school unit computers/devices, network and Internet services, and for their computer files, passwords and accounts. These rules provide general guidance concerning the use of the school unit's computers/devices, networks, and Internet services, and examples of prohibited uses. Due to the ever-changing resources, available on the Internet these rules do not attempt to describe every possible prohibited activity by students. Students, parents and school employees who have questions about whether a particular activity is prohibited are encouraged to contact a building administrator. These rules apply to all school computers/devices wherever used, and all uses of school servers, Internet access and networks regardless of how they are accessed. Notwithstanding FERPA and other related laws, students have no expectation of privacy regarding their use on the school district computer network. Oyster River Cooperative School District recognizes that electronic communication/social media/texting is not a replacement for meaningful dialogue between students to students or students to staff. When practical, the district encourages face to face communication.

A. Acceptable Use

1. The school [unit's/districts](#) computers/devices, network and Internet services are provided for educational purposes and research consistent with the school unit's educational mission, curriculum and instructional goals.
2. Students must comply with all Board policies, school rules and expectations concerning student conduct and communications when using school computers/devices and/or personal computers/devices, whether on or off school property.
3. Students also must comply with all specific instructions from school employees and volunteers when using the school unit's computers/devices and/or personal computers/devices.

B. Prohibited Uses

Unacceptable uses of school unit computers/devices include, but are not limited to, the following:

1. **Accessing or Communicating Inappropriate Materials** – Students may not access, submit, post, publish, forward, download, scan or display defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing, bullying/cyberbullying and/or illegal materials or messages.
2. **Illegal Activities** – Students may not use the school unit's computers/devices, network and Internet services for any illegal activity or in violation of any Board policy/procedure or school rules. The school unit assumes no responsibility for illegal activities of students while using school computers/devices.
3. **Violating Copyrights or Software Licenses** – Students may not copy, download or share any type of copyrighted materials (including music or films) without the owner's permission; or copy or download software without the express authorization of the Technology Coordinator. Unauthorized copying of software is illegal and may subject the copier to substantial civil and criminal penalties. The school unit assumes no responsibility for copyright or licensing violations by students. *See Board policy/procedure EGAD – Copyright Compliance.*

4. **Downloading “Apps” or Installing Software** – Students may not download any “apps” or install software without prior approval from an authorized school employee.
5. **Plagiarism** – Students may not represent as their own work any materials obtained on the Internet (such as term papers, articles, music, etc). When Internet sources are used in student work, the author, publisher and web site must be identified.
6. **Use for Non-School-Related Purposes** - Using the school unit’s computers/devices, network and Internet services for any personal reasons not connected with the educational program or school assignments.
7. **Misuse of Passwords/Unauthorized Access** – Students may not share passwords (except with authorized school employees); use other users’ passwords; access or use other users’ accounts; or attempt to circumvent network security systems.
8. **Malicious Use/Vandalism** – Students may not engage in any malicious use, disruption or harm to the school unit’s computers/devices, network and Internet services, including but not limited to hacking activities and creation/uploading of computer viruses.
9. **Avoiding School Filters** – Students may not attempt to or use any software, utilities or other means to access Internet sites or content blocked by the school filters. If a student believes filtering should be less restrictive on a temporary basis for specific, bona fide research purposes, he/she should discuss the matter with his/her teacher.

C. **Compensation for Losses, Costs and/or Damages**

The student and his/her parents are responsible for compensating the school unit for any losses, costs or damages incurred for violations of Board policies/procedures and school rules while the student is using school unit computers/devices, networks, and/or Internet services, including the cost of investigating such violations. The school unit assumes no responsibility for any unauthorized charges or costs incurred by a student while using school unit computers/devices, networks, and/or Internet services.

D. **Student Security**

A student is not allowed to reveal his/her full name, address, telephone number, social security number, photograph or other personal information on the Internet while using a school computer/device, network, and/or Internet service without prior permission from a teacher. Students should never agree to meet people they have contacted through the Internet without parental permission. Students should inform their teacher if they access information or messages that are dangerous, inappropriate or make them uncomfortable in any way.

E. **System Security**

The security of the school unit’s computers/devices, network and Internet services is a high priority. Any student who identifies a security problem must notify his/her teacher or building administrator immediately. The student shall not demonstrate the problem to others or access unauthorized material.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JICL-R
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F. Additional Rules for Devices Issued to Students

1. Laptops are loaned to students as an educational tool and may be used for purposes specifically authorized by school employees.
2. Students and their families are responsible for the proper care of devices at all times, whether on or off school property, including costs associated with repairing or replacing the devices
3. If a device is lost or stolen, this must be reported to a building administrator immediately. If a device is stolen, a report should be made to the local police and a building administrator immediately.
4. The Board's policy and rules concerning computer and Internet use apply to use of devices at any time or place, on or off school property. Students are responsible for obeying any additional rules concerning care of devices issued by school staff.
5. Violation of policies or rules governing the use of computers/devices, or any careless use of a device, may result in a student's device being confiscated and/or a student only being allowed to use the device under the direct supervision of school employees. The student will also be subject to disciplinary action for any violations of Board policies/procedures or school rules.
6. All use of school-loaned devices by all persons must comply with the school's Student Computer/Device and Internet Use Rules.
7. Devices must be returned in acceptable working order whenever requested by school staff.

G. Additional Rules for Use of Privately-Owned Computers/Devices by

[High School](#) Students are permitted to use privately-owned computers/electronic devices at [the high school, for educational purposes](#). Electronic Devices include but are not limited to laptops, smart phones, tablets, calculators, gaming devices, wearables, and monitoring devices for medical conditions. Additionally, the following expectations of students are established:

1. The use of privately-owned computers/electronic devices is at the discretion of school administrators, classroom teachers, coaches, bus drivers, or employees chaperoning trips.
 - a. [After review by principals,](#) Teachers will [annually post review](#) their rules related to [the](#) use of electronic devices.
2. The use of cameras or the camera/video/sound recording functions on any electronic device is strictly prohibited in locker rooms and restrooms. In other school locations, students are required to obtain permission before photographing, taking videos or recording any individual. Students are also required to obtain prior permission before posting any photos, videos or sound recordings of individuals taken at school or during school activities on social media or elsewhere.

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3. The student is responsible for proper care of his/her privately-owned computer/device, including maintaining security updates provided by the manufacturer or software vendor, any costs of repair, replacement or modifications needed to use the device at school.
4. Oyster River Cooperative School District is not responsible for damage, loss or theft of any privately-owned computer/electronic device.
5. Care must be taken to use such devices in a manner that does not interrupt the activities of others. Students are required to comply with all Board policies, administrative procedures and school rules while using privately-owned computers/electronic devices at school.
6. Students have no expectation of privacy in their use of privately-owned computer/electronic device while at school. Such devices may be subject to search if there is reasonable suspicion that a student is violating Board policies, procedures, or school rules, or engaging in other misconduct. School administrators may confiscate such devices for as long as necessary to complete their investigation.
7. Students violating these rules will be subject to discipline, which may include:
 - a. Exclusion of the device from school for an extended period;
 - b. Sanctions ranging from detention to suspension from school depending upon the nature of the offense and the student's disciplinary record.

Cross Reference:

[JNDB—Student Use of School-Issued Computers, Devices and the Internet](#)
[JICJ-Student Use of Computer/Electronic Devices at School](#)
[JICK – Bullying and Cyberbullying Pupil Safety and Violence Prevention](#)

Policy Committee Meeting Minutes

Wednesday, December 12, 2018 @ 3:30 PM

Attendees: Kenny Rotner, Denise Day, Tom Newkirk, James Morse, Wendy DiFruscio

Visitors: 0

Denise called the meeting to order at 3:35 PM.

Dr. Morse opened the meeting by stating that we have brought back the Policy JICD – Student Discipline and Due Process that the committee sent back to principals for feedback. It was determined that removal of language allowing students to participate in afterschool non-academic activities needs to happen, and language added that Board approval is needed for and out-of-school suspension. Additional questions were asked pertaining to the procedure that accompanies this policy and additional clarification is needed on the superintendent’s authority to extend beyond the 10 days. This policy will be put on hold until the next meeting.

Policy IJ – Instructional Resources – This policy was reviewed for content and a question was raised as to what it meant when it states, “Are current”. Jim explained that this refers to keeping our instructional resources up to date and does not mean that literacy novels cannot be used. No additional questions were asked, and this policy will go for a first read.

Policy JICL – Student Computer and Internet Use – Jim explained that this policy and procedure was brought before the committee back in February of 2017 and at that time suggested edits were made to both the policy and procedure, but it was never sent to the Board for approval. It was re-reviewed, and some clarifying language was added to the procedure. This is ready for a first read.

Policy IJ – Guidance Program – a policy from 1988 will be sent to the Counseling Director for review in case some language within the policy needs to be saved or added to another policy. If this is not a relevant policy, it will be sent to the Board for deletion.

No additional questions or comments.

Meeting ended at 3:55 PM – Next meeting January 9, 2018.

Respectfully submitted,
Wendy L. DiFruscio